

WedPHORIA

Wedding & Special Event Photo Booths

INSTALLATION, SETUP, AND OPERATION MANUAL



www.PhotoBooth-ForSale.com

WedPhoria Photo Booth Purchase Agreement Terms and Disclaimer

WedPhoria will take all steps to cover and warranty the parts of the photo booth that may be faulty or damaged when shipped or during construction of the booth. Upon receipt of your purchase(s) WedPhoria is no longer liable for any damages, expenses, injuries or faulty equipment. WedPhoria does not supply any type of warranty after the photo booth has been received by the purchaser.

WedPhoria is not responsible for any damage resulting from the improper installation or connection of Photo Booth components or any other external equipment, nor is WedPhoria responsible for any damage caused during shipment (except the shipment to the original purchaser) or any damage caused by any reason including but not limited to: impacts, fluids, fire, flood, wind, earthquake, lightning or similar disaster, unauthorized modifications, attachments or peripherals, improper use, environment, installation or electrical supply, improper maintenance, any other misuse, abuse, or mishandling. Read all device manuals associated (included with or purchased separately) with this product before proceeding with product installation.

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WedPhoria shall not supply any type of support or warranty for any electronics that may be purchased or used as part of the photo booth.

All sales are final UNLESS a defect is presented with the booth within 2 weeks of the purchase date.

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1 WELCOME

About WedPhoria Photo Booths

After several years of experience as a Wedding and Special Events services company, the developers of WedPhoria Photo Booths integrated their knowledge into each design and element of the booths. The booths are designed for easy use, quick setup and multi-purpose.

WedPhoria is constantly improving and continues to strive in the entertainment industry.

About This Guide

This guide was created to help users setup, install, and operate your new WedPhoria Photo Booth. This guide was created by the developers of the photo booth cabinet. This manual does not include extensive training, setup, installation information for the major electronic components of the booth, including but not limited to the Camera, the Printer and the Tablet (if included with your purchase). **You MUST reference and read the manuals for these products as important information for these electronics is not included in this manual!**

Service and Support

WedPhoria takes pride in great customer service and support. We will do our best to get back to you within 24hrs with a solution or answer to your questions and concerns.

If you have questions or concerns about anything, PLEASE visit our support page for videos and frequently asked questions... www.photobooth-forsale.com/support

If you cannot find answers on our support page, please feel free to e-mail support directly: support@photobooth-forsale.com

For Printer, Camera and Printer Support, please visit the manufacturers web site or manuals.

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Safety Information

WedPhoria is not responsible for any damage resulting from the improper installation or connection of Photo Booth components or any other external equipment, nor is WedPhoria responsible for any damage caused during shipment (except the shipment to the original purchaser) or any damage caused by any reason including but not limited to: impacts, fluids, fire, flood, wind, earthquake, lightning or similar disaster, unauthorized modifications, attachments or peripherals, improper use, environment, installation or electrical supply, improper maintenance, any other misuse, abuse, or mishandling. Read all the information in this manual and all device manuals associated (included with or purchased separately) with this product before proceeding with product installation.



CAUTION: Do not setup and operate the booth in areas with extreme or excess heat. Booth must always be protected from inclement weather including but not limited to wind, rain and snow. Read and review all product manuals for additional warnings, cautions and dangers associated with the respective product(s).



WARNING: This symbol alerts you to the presence of dangerous voltage within the product enclosure that may be of sufficient magnitude to constitute a risk of electrical shock. Read and review all product manuals for additional warnings, cautions and dangers associated with the respective product(s). To prevent risk of fire or electric shock, avoid overloading wall outlets, extension cords, surge protectors and power strips. Protect all power cords from being walked on or pinched. Do not let objects or liquids near the booth or it's components as it may damage or cause shocks. Refer all service to qualified service personnel. Service is required when this equipment has been damaged in any way. Read and review all product manuals for additional warnings, cautions and dangers associated with the respective product(s).

Contact Information

If you have questions about this manual or product, please visit our support page for videos and frequently asked questions... www.photobooth-forsale.com/support

If you cannot find answers on our support page, please feel free to e-mail support directly: support@photobooth-forsale.com

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2 SETTING UP THE BOOTH

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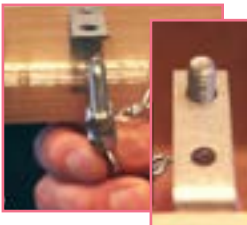
Leveling The Base

Place the bottom half of the booth cabinet on a safe, flat and sturdy surface when possible. Check the stability of the cabinet by trying to wiggle it back and forth. Adjust the knobs on the very bottom to make it as level and sturdy as possible. Each of the four knobs can be turned in or out as needed.



Attaching The Braces

Three braces are included to help stabilize the entire booth. A brace for each side of the booth except for the front / operators side. Turn the wing nut off of each bolt at the bottom of the booth. Slide the brace onto the bolt and tighten it to the booth using the wing nut.



Combine the Top and Bottom of the Booth (optional, may be used for transporting)

Set the top half of the booth cabinet onto the lower half. Push the top half all the way to the back of the lower half of the booth so it fits tightly. Feed the thumbscrews that are attached to the lower half of the booth (by chain) up into the metal brace and into the whole. Turn the thumbscrew into the threaded nut tightly.



Remove the Printer Door

The prop tray on the front of the booth is connected to a hidden, detachable door. Open the door from the bottom up (connected to booth via magnet). Lift the door so it is almost open as far as it can go. Lift up to pop the door off of its hinges. You may need to twist the door slightly as you lift and do one hinge at a time.

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Insert the Printer and Attach the Paper Tray

Carefully lift the printer into the printer port of the booth. The printer goes in front-first so the prints come out the back of the booth for the guests. **DO NOT** attach the paper tray before you insert the printer as this may break the tray if you don't get it centered perfectly. Center the printer so that it is lined up with the output tray on the back of the booth.



Attach the paper tray to the printer. It simply hooks into slots in front of the printer.



Getting Power to the Booth - Connecting Top to Bottom

The main power cord for the photo booth is located on the bottom left corner inside a plastic recessed grommet. You can pull the cord out several feet from the booth or simply attach an extension cord and plug it into any standard outlet.



To get the power from the bottom half of the booth to the top half of the booth, feed the cord from the power strip in the top half of the booth through the whole in the back corner and down into the bottom of the booth. From the bottom of the booth, plug the power strip into the 3-way power splitter.

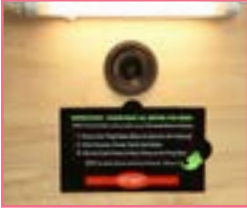


Re-Install Printer Door

Carefully line-up the hinges and have the door nearly parallel to the photo booth. Push straight down on the door until each hinge snaps into place. You will here when it snaps in.

*****NOTE:** When you are ready to turn everything on, you should turn the Tablet on first, let it get fully started, then turn on the camera and the Printer.

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Turn on Tablet, Printer, Camera and Top Light

Locate the long light at the top of the booth. There is a small on/off switch on the bottom left. Turn the light on if it is not already. Please see each device(s) manual for further instruction on how to operate each product before proceeding.



Launch the Photo Booth Software and Test the Booth

If you have any issues, be sure to double check all connections and check that each device is on. Please see each device(s) manual for further instruction on how to operate each product before proceeding. For additional assistance, visit www.photobooth-forsale.com/support.

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3 INSTALLING TABLET, CAMERA & PRINTER

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Installing the Tablet

Connect the USB hub cable into the open USB slot on the Tablet. Connect the magnetic power supply cord to the Tablet.



Installing the Camera

Insert the micro USB cable into the camera and make sure the other end is plugged into the USB Hub. Next, insert the camera power supply into the camera and the other end into the power strip. Now, locate the thumbscrew, wing nut, washer and large round spacers for the camera. Slide the washer onto the thumbscrew next to the wing nut. Insert the thumbscrew with wing nut and washer into the camera mounting slot. Place the round metal spacers onto the thumbscrew on the top of the camera mounting bracket. Turn and tighten the thumbscrew into the camera's threads. Finally, tighten the wing nut so that it mounts the camera tight to the mount.



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Adjusting the Camera Height

You want to make sure the camera is centered vertically in the designated hole so that the auto zoom / focus can adjust freely and does not hit the sides. This may damage your camera or lens. Use 1, 2, or 3 spacers to get the camera as centered as possible. If you need more spacers, please contact us.



If you are doing an event for people that are too short to be seen in the pictures, they will either have to stand on a chair or object, you will have to take the camera out of the booth and take the pictures, or you may set the top half of the booth on a table or stand instead.



Installing the Printer

Remove the printer post door before you put the printer in the booth. (see page 7 and 8). Carefully lift the printer into the printer port of the booth. The printer goes in front-first so the prints come out the back of the booth for the guests. **DO NOT** attach the paper tray before you insert the printer as this may break the tray if you don't get it centered perfectly. Center the printer so that it is lined up with the output tray on the back of the booth.



Next, plug the USB printer cable into the back of the printer and the other end into the USB hub. Plug the power supply cord into the back of the printer and the other end into the power strip.



Finally, attach the paper tray to the printer. It simply hooks into slots in front of the printer.

*****NOTE:** When you are ready to turn everything on, you should turn the Tablet on first, let it get fully started, then turn on the camera and the Printer.

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Connecting an External Monitor

You will need a Mini DisplayPort to HDMI Adapter Cable or a Mini DisplayPort to VGA Cable depending on your monitor. You will need a HDMI cable or a VGA cable if your Adapter is short like the pictures below. (Monitor and Cables NOT INCLUDED with purchase)



Simply connect the cable to the Mini DisplayPort on the MS Surface Tablet and connect the other end to your monitor. The Tablet should automatically detect that a monitor is attached.

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4 CONNECTING & SETTING UP THE CURTAINS

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Connecting the Top Crossbar to the Booth

To connect the crossbar to the top of the booth, simply slide it onto the pegs on the top of the booth.



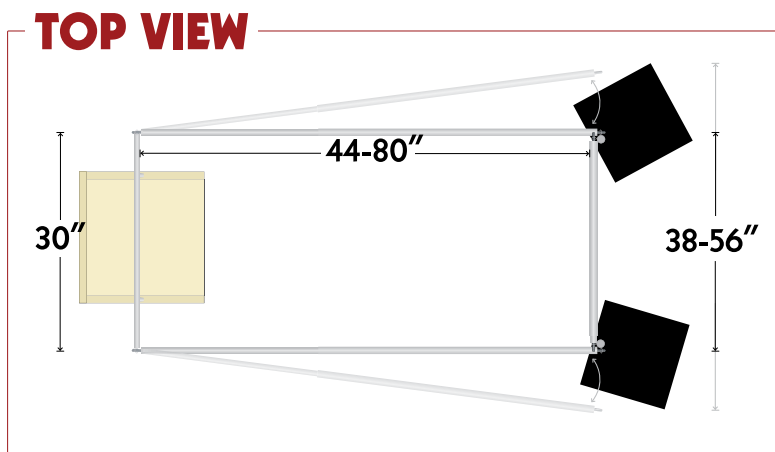
Carrying Case

The white plastic carrying case contains all the crossbars and leg pieces for the booth. Simply unscrew the thumbscrews from the end cap of the carrying case. Set the case on the ground, slowly lift up the closed end of the case and slide the contents onto the floor. **When inserting these pieces back into the carrying case, DO NOT DROP THEM, carefully slide them in at an angle, one piece at a time.**



Sizing the Booth

Place the feet straight out from the top crossbar on the booth (approximately 6 inches left and right of the booth). The curtains can extend about 5 feet or so from the center of the booth. You can make the curtains wider if you prefer, just make sure that they crossbars are secure if the curtains get bumped.

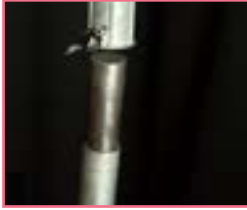


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Assembling the Legs

Slide the bottom half of the leg onto the black foot. The bottom half has a shaft sticking up out of it and does not have eye-bolts to attach curtains to. Next attach the top half of the leg onto the bottom half.



Attaching Curtains and Crossbars

The booth comes with 2 longer crossbars for each side of the booth and one shorter one for the back that compliments the crossbar on top of the booth. Two curtains go on each side crossbar and one curtain goes on the back crossbar. You may put the curtains on before you start or after you have one end attached to the leg.



Insert the crossbar into the eye bolt. Turn on the wing nut and snug it up to the eyebolt **DO NOT OVER-TIGHTEN**.

Slide the curtain over the wing nut and top crossbar to cover it up.



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5 TRANSPORTING THE BOOTH

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Preparing to Transfer the Booth

Take down the curtains if they are up and attached. Be sure to shut down and turn off everything before you begin (fan and lights can stay on). Unplug the booth from the wall and feed the power cord back into the booth. Unplug the top half of the booth from the bottom half (power strip from the 3-way power splitter). Feed the power strip cord up into the top half of the booth.



Unplug the USB and Power Supply cable from on the back of the printer. Remove the printer from the booth.



If you wish to move the booth top and bottom together, and you did not secure the two halves of the booth together, do so now... Push the top half of the booth all the way to the back of the lower half of the booth so it fits tightly. Feed the thumbscrews that are attached to the lower half of the booth (by chain) up into the metal brace and into the whole. Turn the thumbscrew into the threaded nut tightly.



Remove the bottom braces from the sides and back of the booth. You can store the braces, extra pieces, feet, props, and other parts in the bottom storage compartment.



Moving the Booth

Simply tilt the booth back and wheel it forward or backwards. Be sure that the two halves are secured together if you are moving them together. **DO NOT** move both halves together if they are not attached securely with the thumbscrews.

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Loading and Storing the Booth

Be sure to transport and carry the booth in pieces to avoid injury. The feet plates, printer paper, printer, carrying case and both halves of the booth should be carried lifted and transported individually. The booth cabinet is not meant to support the weight of all these pieces stored inside. You can lift the bottom half of the booth using the built in handle and the top brace. The top half of the booth has built in / inset handles for your convenience.



When loading the booth into your vehicle, place all the items in a location where they can not slide around. Do not stack elements of the booth.

Be sure to store the booth in a dry, cool area that isn't exposed to really low or really high temperatures. Be sure that all elements of the booth are safe from theft and adverse weather conditions.

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6 PARTS

Maintenance, Parts & Supplies

It is important to clean your booth and follow the manuals for caring for any of your electronics on a regular basis. You should always backup the photos that get saved through your software and delete them regularly from the hard drive on your Tablet. It is also a good idea to install some form of virus protection software on your Tablet.

If you are in need of any replacement parts, please contact us:

support@photobooth-forsale.com

www.photobooth-forsale.com

For supplies such as paper and ink, please see your manual for your printer or contact us for more information: support@photobooth-forsale.com • www.photobooth-forsale.com

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